

## **Courtenay and District Fish and Game Protective Association Privacy Policy**

This Privacy Policy describes how your personal information is collected, used, and shared when you visit or make a purchase from <https://courtenayfishandgame.org> (the "Site").

### **PERSONAL INFORMATION WE COLLECT**

When you make a purchase or attempt to make a purchase through the Site, we collect certain information from you, including your name, billing address, shipping address, payment information email address, and phone number. We refer to this information as "Personal Information."

When we talk about "Personal Information" in this Privacy Policy, we are talking about Order & Membership Information.

### **HOW DO WE USE YOUR PERSONAL INFORMATION?**

We use the Personal Information that we collect generally to fulfill any orders placed through the Site (including processing your payment information, arranging for shipping, and providing you with invoices and/or order confirmations). Additionally, we use this Order Information to communicate with you;

We may also share your Personal Information to comply with applicable laws and regulations, to respond to a subpoena, search warrant or other lawful request for information we receive, or to otherwise protect our rights.

### **DO NOT TRACK**

Please note that we do not alter our Site's data collection and use practices when we see a Do Not Track signal from your browser.

### **DATA RETENTION**

When you place an order through the Site, we will maintain your Order Information for our records unless and until you ask us to delete this information.

### **CHANGES**

We may update this privacy policy from time to time in order to reflect, for example, changes to our practices or for other operational, legal or regulatory reasons.

### **CONTACT US**

For more information about our privacy practices, if you have questions, or if you would like to make a complaint, please contact us by e-mail at [the-office@courtenayfishandgame.org](mailto:the-office@courtenayfishandgame.org) or by mail using the details provided below:

PO Box 3177, Courtenay, BC, V9N 5N4, Canada